

# Day Away Terms and Conditions

## **Day Away Times**

The room is available from 9am till 5pm.  
Your enquiry must be made no less than 7 days prior.  
The room cannot be used outside the booked hours.

## **Dietary Needs**

Please inform us about any dietary requirements.

## **Deposit Requirements**

We shall require a non-refundable £25.00 deposit. The payment is to be settled by 7 days prior to arrival.

## **Payment**

We accept the following cards: MasterCard, Visa and Visa Debit. We are not able to accept Amex/Diners. Please do not email your card details, for security reasons we must speak to the card holder and will not take any card details via email. You can call us on 0044207 226 2663 (7.30am-12.30pm GMT) or Skype: the.highbury.centre

## **Cancellation terms**

In the event of cancellation, no refund is given. Please note we will also not give refunds if your travel arrangements are delayed or cancelled.

If you need to change the date, please notify us 7 days before arrival. Otherwise, your deposit will be lost.

## **Parking**

If you arrive by car, you will need a Parking Permit to park on the street. This can be provided upon your arrival; we ask for £20 refundable deposit (cash).

## **Disclaimer:**

It should be noted that The Highbury Centre does not have public liability insurance against claims of personal liability or damage caused through negligence during a hiring event. We require that you obtain such insurance before using these premises.